



TEMPORARY OCCUPANCY CERTIFICATE AND/OR
OCCUPIED WITHOUT OCCUPANCY PERMIT

Date _____

- CHECK ONE
- ☐ Occupied without Occupancy Permit (CBC 4117.01)
- ☐ 90-Day Temporary Certificate of Occupancy
- ☐ Temporary Certificate of Occupancy with Conditions

Job Location _____ Permit # _____

Area to be Occupied _____

- PORTION(S) OF THE BUILDING CANNOT BE OCCUPIED UNTIL THIS FORM HAS BEEN COMPLETED AND A CERTIFICATE ISSUED. THE CERTIFICATE CANNOT BE ISSUED UNTIL NECESSARY INSPECTIONS HAVE BEEN MADE AND DETERMINED UNFINISHED WORK WOULD NOT PROHIBIT THE SAFE OCCUPANCY OF THE AREA(S) INDICATED.
- THE OWNER HEREBY REQUEST A 90-DAY TEMPORARY CERTIFICATE OF OCCUPANCY. OR A TEMPORARY CERTIFICATE OF OCCUPANCY WITH CONDITIONS BE ISSUED TO OCCUPY THE INDICATED PORTION(S) OF THIS BUILDING OR STRUCTURE IN COMPLIANCE WITH THE COLUMBUS CITY CODE. SECTION 4117.03-4117.04.
- A FINAL CERTIFICATE OF OCCUPANCY IS ISSUED AS PART OF THE ORIGINAL BUILDING PERMIT AND NO ADDITIONAL FEES ARE REQUIRED.

APPROVED BY INSPECTOR FOR	COMMENTS	INSPECTOR	DATE
ELECTRIC			
FIRE DETECTION			
FIRE SUPPRESSION			
HEATING/REFRIGERATION			
VENTILATION			
FIREPLACE & STOVE			
PLUMBING			
GAS PIPE			
STRUCTURAL			

APPLICANT PRINTED NAME

SIGNATURE

DATE

RETURN COMPLETED FORM TO THE BUILDING SERVICES DIVISION CASHIER'S OFFICE FOR PAYMENT